



St Patrick's Catholic Primary School, Dipton

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Executive Headteacher: Mrs J Burgess Head of School: Mrs L Gardner

We follow in Christ's footsteps

2nd November 2023

Dear Parents and Carers,

Parents' Evening Autumn Term 2023

Parents evening will be held from 1pm-6pm on Wednesday 15th November for all year groups.

You will be able to book your parents' evening appointment(s) through the Arbor portal from 9.30am tomorrow morning (Friday 3rd November). Please book by noon on Wednesday 8th November.

If you have two or more children attending school, please leave a 10-minute gap between teacher appointments in case of any delays on the night.

All appointments will be in person and will last 10 minutes, taking place in the school hall. The children's books will be available in the dining hall for you to look at before the appointment. Therefore, on arrival at the main doors, please head to the dining room to view your child's work and wait there for your designated appointment time.

As this is the first parents' evening of the new academic year, the focus will be on how the children have settled into new routines and attitudes to work. Pupils are not permitted to attend the appointment in order to give parents and teachers the opportunity to openly and honestly discuss any concerns they may have.

If your appointment is during the school day the children will be in lessons. Normal end of day pick-up arrangements apply: 3.15.p.m. for Reception, 3.20 p.m. for the rest of the school. Unfortunately, on this occasion, we will not be able to provide supervision for pupils during appointment times.

We look forward to welcoming you into school and having this opportunity to come together for the benefit of your child as well as getting to know yourselves a little better. Your readiness to work with us so positively is, as always, much appreciated!

Please get in touch via telephone to 01207 570316 or email stpd@stpd.bwcet.com if you have any queries.

Kind regards,

Mrs Gardner
Head of School

IF YOU HAVE DIFFICULTY IN READING OR INTERPRETING THIS DOCUMENT PLEASE CALL 01207 570316

